

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

August 16, 2012

**5:30 P.M.**

**MINUTES**

**Present:** Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

**Absent:** None

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the regular meeting of the Common Council held on August 9, 2012 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Case; Seconded by Councilor Rabideau

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending August 15, 2012 in the amount of \$ 258,575.86 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Jackson; Seconded by Councilor Case

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of August 9 – August 15, 2012
- Report from the Building Inspector's Office from August 6 – August 10, 2012
- Statement from the City Clerk's Office of all monies received during the month of July 2012 in the total amount of \$15,037.02
- Finance Department Statement of Revenue and Expenditures for the months of July 2012

**RESOLVED:** That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor Carpenter; Seconded by Councilor Case

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

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**4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council in the amount of \$ 1,154,051.87 are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Jackson; Seconded by Councilor Rabideau  
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL: None**

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves Police Chief Desmond Racicot to replace radio equipment in the Crime Scene/Command Post vehicle. The total cost will be \$1,286.54 and will be paid out of Asset Forfeiture funds.

By Councilor Carpenter; Seconded by Councilor Case  
Discussion: None  
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves extending contractual benefits (due to job related injuries) for Police Officer Charlie Wolff for an additional 12 weeks.

By Councilor Case; Seconded by Councilor Carpenter  
Discussion: None  
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves a change order increasing the Fiacco MacDonough contract by \$10,384.64 for a sewer line upgrade at the end of Waterhouse Street as required by the SPDES permit; funding will be from the capital project.

By Councilor Jackson; Seconded by Councilor Tiffer  
Discussion:



**Councilor Case** said there was enough money in the Capital Project to do Waterhouse Street without going over?

**Councilor Calnon** said yes.

**Councilor Carpenter** said will there be additional exposure to us from this or is that what the total will be.

**Councilor Calnon** said there shouldn't be anymore.

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor be authorized to sign a Service Contract with the Lake City Local Development Corporation on the terms set forth in the attached agreement which is made a part of this resolution and the minutes of this meeting.

By Councilor Case; Seconded by Councilor Carpenter

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**E. THE MAYOR HANDS DOWN THE PERMANENT APPOINTMENT OF SERGEANT TO SHAWN LUCK EFFECTIVE AUGUST 17, 2012 PENDING THE SUCCESSFUL COMPLETION OF A 12 WEEK PROBATIONARY PERIOD.**

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**F. Motion to waive rule 4 for initial consideration** "Request from Todd Channell to hold a fundraiser beach volleyball tournament to benefit the Plattsburgh Football Club on Sunday August 26, 2012 at the Plattsburgh City Beach. Proceeds will benefit their scholarship program."

By Councilor Tiffer; Seconded by Councilor Case

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

**RESOLVED:** In accordance with the request therefore the Common Council approves Todd Channell to hold a fundraiser beach volleyball tournament to benefit the Plattsburgh Football Club on Sunday August 26, 2012 at the Plattsburgh City Beach. Proceeds will benefit their scholarship program.

By Councilor Tiffer; Seconded by Councilor Carpenter

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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## **8. TRAVEL REQUEST:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves one Police Officer to attend "NYTOA Tactical Team Leader Course in Albany, NY from September 11 – 13, 2012 at a cost not to exceed \$802 and will be paid out of Asset Forfeiture funds (DOJ).

By Councilor Carpenter; Seconded by Councilor Jackson

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves two Police Officers to attend the "NY Juvenile Officers Association Annual Training Conference" in Lake Placid, NY from August 27-31, 2012 at a cost not to exceed \$1,087 to be paid from Asset Forfeiture Funds (DOJ).

By Councilor Carpenter; Seconded by Councilor Case

Discussion:

**Councilor Case** said are any of these a train the trainer? Do they come back and train the officers here or does Chief pick and choose who goes these would be juvenile officers.

**Councilor Calnon** said these are the juvenile officers so this is specific to them. Many of them are train the trainer

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

1. Request from Bill Treacy, Manager MLD to write-off unpaid final bills from June 1, 2011 to June 30, 2011 in the total amount of \$3,300.46. The percentage of write-offs for this period is .35%.
2. Request from Todd Channell to hold a fundraiser beach volleyball tournament to benefit the Plattsburgh Football Club on Sunday August 26, 2012 at the Plattsburgh City Beach. Proceeds will benefit their scholarship program. **(Move to agenda under “Other Items” Letter F)**
3. Request from Bill Treacy Manager MLD for Daniel Grue to attend “Hydraulic Service Training Seminar” in York, PA from October 22 – 26, 2012 at an estimated cost not to exceed \$1,160.

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**10. NEW BUSINESS:**

**Councilor Carpenter** wished Councilor George Rabideau a Happy Birthday.

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**11. CLOSING PUBLIC COMMENTS:       None**

Motion to Adjourn by Councilor Jackson; Seconded by Councilor Tiffer  
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**MEETING ADJOURNED: 5:40 pm**



Resolution-Authorization to sign a Service Contract with Lake City Local Development Corporation.

Resolved: the Common Council authorizes the mayor to sign a Service Contract with the Lake City Local Development Corporation on the terms set forth in the attached agreement which is made a part of this resolution and the minutes of this meeting.

## Service Contract

This Agreement is made between the City of Plattsburgh and the Lake City Local Development Corporation as of this \_\_\_\_ day of August, 2012.

Recitals: The Agreement is based on the following facts and circumstances:

- A. The City has received a grant from the New York Division of Housing and Community Renewal Main Street program which is authorized to be used to purchase and install digital information kiosks on city property. The kiosks will provide information on public events, arts, cultural and historic resources. They will also display information on goods and services available in or near the city. The project name is "PlattInfo".
- B. The Lake City Local Development Corporation (LDC) has assisted the City in designing and assembling the components of the project which includes identifying suitable hardware and software, procuring the services of software and graphic design professionals to design and implement the project, developing information content and marketing the project's services to kiosk clients.
- C. The PlattInfo project requires ongoing technical support and promotion which the LDC is best able to provide.
- D. The parties wish to set forth their understanding, now therefore

It is agreed between the parties as follows:

- 1. The goal of the project is to provide information to visitors and residents about City events, programs and facilities, and local history. It is also to provide city businesses with an affordable means of marketing goods and services.
- 2. The project shall be called PlattInfo. The digital kiosks, which consist of touchscreens, mini computers, enclosures and wired and wireless internet connections and software, are owned by the City.
- 3. The City will:
  - a. Use the New York State main street program grant funds to develop the project which includes: purchasing all necessary computer hardware, enclosure's, software and site

improvements; retaining professional services for graphics design and software development and maintenance and other incidental expenses, provided that, all such expenditures shall comply with state and city grant and purchasing requirements.

- b. Make improvements to three sites for kiosks, which improvements may include pouring concrete pads, installing electric service to the pads, installing wired or wireless internet connections to the kiosks.
  - c. Host the PlattInfo program and data base on a City computer server.
  - d. Pay the cost of electricity and internet connection fees.
  - e. Provide security for the kiosks in a manner to be determined by the Police department which may involve video surveillance.
  - f. Maintain, repair and replace the kiosks during the required grant period of 7 years.
4. The City retains the services of the Lake City LDC to assist with the development of the project, which services shall include:
- a. Prepare and maintain a project budget.
  - b. Assist with the purchase and installation of the hardware and software components of the project.
  - c. Develop the information data base for public and business use.
  - d. Refine, maintain and updating data base content.
  - e. Market kiosk display space to businesses.
5. In consideration for its services, and after loading the content of public information displays, LDC shall have the right to sell excess or surplus digital data storage display space and time individuals, business entities and organizations who sell goods or services, and retain the revenue from such sale for LDC corporate purposes. The LDC shall determine the rates charged and terms of service for private customers. Contracts for kiosk displays shall be between the LDC and the customer; not the City of Plattsburgh. LDC project revenue and expenses shall be kept in a separate account and reported semiannually, or more frequently if requested, to the Common Council.
6. This Agreement shall remain in effect until terminated by either party by 60 days advance written notice to the other.

City of Plattsburgh

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by: Donald M. Kasprzak, its Mayor

Lake City LDC, Inc.

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by: John Homburger, its president